

**Note:** Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

## International Centre for Distance Education and Open Learning

Himachal Pradesh University, Summer Hill, Shimla-5

Borrower No .....

### LIBRARY SECURITY REFUND-FORM

(Column NO.1 & 6 to be filled and signed by the student.)

(This form duly completed should be sent direct to the Deputy Librarian along with Pass-book-cum-Identity Card)

1. Name of the applicant .....  
 Father's name .....  
 Class ..... ICDEOL Roll No .....  
 Year/Session of joining the ICDEOL .....  
 I certify that nothing is due against my name and therefore, request that the amount of library security deposited by me vide ICDEOL receipt No ..... dated ..... Rs ..... may kindly be refunded to me.

Dated ..... Signature of the Student

2. Library Security deposited vide receipt No. .... dated . ....  
 for Rs ..... has been entered in the library security refund register at sr. No ..... dated ..... and verified for payment of Rs..... (Rupees ..... ) only  
 Nothing is due from the student.

Signature of Circulation Asstt.

Deputy. Librarian  
 ICDEOL Library, Shimla

### FOR OFFICE USE

3. ACADEMIC BRANCH(ICDEOL)  
 Nothing is due from the student.  
 Signature of the Dealing Asstt ..... Signature of the Supdt./Section Officer .....

4. REFUND ALLOWED  
 Director (ICDEOL)

5. ACCOUNT BRANCH (ICDEOL)  
 Passed for payment of Rs..... (Rupees ..... )  
 bill/voucher No ..... cheque No ..... date.....

Dealing Asstt.

Supdt./S.O.

Asstt./Dy. Registrar (ICDEOL)

6. **FOR STUDENT USE**

**PRE-RECEIPT**

Received a sum of Rs ..... (Rupees .....only)  
from the Director, ICDEOL, Shimla-5, on account of payment of Library security amount refund.

Postal address of the student  
on which the cheque is to be sent:

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Signature of the Student